![Saint Mary's University logo] **Application for Dean's List**

STUDENT INFORMATION:				
LAST NAME:			**FIRST NAME:**	
STUDENT NUMBER:	A _ _ _ _ _ _ _		**EMAIL:**	
PROGRAM:				

Saint Mary's University recognizes students of high academic standing by placing them on the Dean's list**.** Placement on the Dean's List is recorded on a student's academic transcript. Placement is **automatic** in the following cases:

1. Returning students who have completed 30 credit hours from May to April and have achieved a minimum annual grade point average of 3.70 will be automatically considered and do not need to apply. Evaluation for placement on the Dean's List occurs at the end of the academic year (i.e. shortly after May 1st).

2. New students who have completed at least 24 credit hours from May to April and have achieved a minimum annual grade point average of 3.70 will be automatically considered and do not need to apply. Evaluation for placement on the Dean's List occurs at the end of the academic year (i.e. shortly after May 1st).

Students who **do not** fall into the above two categories may officially apply for placement on the Dean's List. Reasons for placement include (please check one):

FULL TIME UNDERGRADUATE STUDENTS WITH COURSES ON A LETTER OF PERMISSION:

Students who have completed courses from another postsecondary institution with an approved LOP, when combined with courses taken at Saint Mary's, totals 30 credit hours from May to April with a GPA of 3.7 or above.

UNDERGRADUATE STUDENTS WHO HAVE ATTEMPTED AT LEAST 30 CREDIT HOURS:

Students who have successfully completed 30 credit hours over back to back terms (beyond May to April) with a GPA of 3.70 or above including those previously placed on the Dean's List

FULL TIME UNDERGRADUATE STUDENTS ENROLLED IN A CO-OP WORK TERM:

Students who have completed both a work term and 15 credit hours from May to April with a GPA of 3.7 or above.

UNDERGRADUATE STUDENTS WHO ARE GRADUATING:

Students, in their final year, who have completed less than 30 credit hours but at least 24 credit hours from May to April with a GPA of 3.7 or above and have applied to graduate.

Please submit completed form to records@smu.ca.

Student Signature:		**Date:**	

OFFICE OF THE REGISTRAR:				
Date Received:		**Approved:**	Yes	No